

# FONTAINE CONSULTING

## **WE ARE HIRING FOR THE FOLLOWING SCA POSITION LOCATED AT FORT MOORE, GA**

### **HEAVY EQUIPMENT MECHANIC (HEM) ASSISTANT SUPERVISOR**

**"Upon Award"** -The Heavy Equipment Mechanic Assistant Supervisor works under the guidance of the Reset Supervisor. The HEM Assistant Supervisor will lead a team of technicians throughout the daily maintenance operations of Equipment Repairs / Services which comprise are 90% commercial construction items, military items and small engine repairs. Also, be knowledgeable in computer operation (outlook, word, excel, power point), use Automated Logistics Information System / Global Combat Support System -Army and ensure equipment records are maintained. Interfaces with government representatives and ensures the shop is in contract compliance. On some occasions you will inspect various types of non-tactical vehicles, heavy construction equipment and small engine repairs in order to perform troubleshooting actions and diagnose defects; examine parts for damage or excessive wear; repair or replace parts as required; service, repair, rebuild, and maintain all different types of equipment. The period of performance for this position is not to exceed more than one year, may extend to fulfil mission requirements.

#### **MAJOR JOB ACTIVITIES:**

Conducts scheduled and unscheduled services in accordance with current applicable Technical Manual (TM) -10, -20, and -30 level maintenance on various vehicle systems, follows TM service/lube order criteria, and perform weekly and monthly PMCS, diagnoses and troubleshoots malfunctions, performs field level maintenance on the engines, transmissions, and power train major assemblies and components.

Provide information and reports, resolve issues and recommend actions to improve delivery of services as required.

Reviews schedules or production orders to make decisions concerning repair parts requirements, staffing requirements, work procedures, or duty assignments, considering facility limitations and time constraints.

Follows repair procedures using Maintenance Allocation Charts (MAC), as well as USG and Original Equipment Manufacturer (OEM) technical manuals. Tests and adjusts repaired systems to meet Military performance specifications.

Ensure task requirements are met in accordance with PWS for all performance areas.

Assist and maintains statistical analysis data of operations including manpower utilization, material cost and usage, work center utilization, and other key contractual performance indicators.

Performs battlefield damage, assessment, and repair.

Use Automated Logistics Information System and ensure equipment records are maintained.

Maintains and develops positive business relationships with customer's key personnel involved in or directly relevant to the operation.

Safety /Risk assessment is to be adhered to.

Ensure all shop Environmental / hazardous related concerns are in compliance.

Perform other duties and responsibilities as assigned.

#### **MINIMUM QUALIFICATIONS:**

##### **Education/Certifications:**

- EDUCATION/CERTIFICATION:
- High School Diploma or equivalent. One-year related experience may be substituted for one year of education, if degree is required.
- Must possess a valid State Driver's License and be a U.S. citizen.
- It is preferred the applicant to furnish their own serviceable, and Occupational Safety and Health Administration (OSHA) compliant, tools, that are appropriate for their required duties.

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## **SKILLS and EXPERIENCE:**

3-6 years' experience in Automotive/ General Equipment maintenance or an equivalent.

Ability to lead a mobile maintenance team through the day-to-day logistical requirements in order to service, repair tactical, non-tactical, commercial and construction equipment.

Ability to diagnose and repair mechanical, electrical, hydraulic, pneumatic and cooling systems and components on various construction equipment, tracked vehicles, lawn equipment and other small engine systems in accordance with appropriate procedures and publications.

## **MATERIAL & EQUIPMENT DIRECTLY USED:**

Extensive use of basic shop equipment, diagnostic equipment, hand tools, power tools, and lifting devices. Steel toe shoes are required.

Personal Protective Equipment (PPE) is required in certain areas while work is being conducted. Such PPE includes but is not limited to: face mask (covering nose and mouth), head, foot, hand, vision and hearing protective devices.

Personal computer, printer, calculator, fax machine, copy machine and other general office equipment.

## **WORKING ENVIRONMENT:**

Work will typically be conducted in a temperature-controlled office environment in a stationary position approximately 75 percent of the time or more with frequent exposure to electronic office equipment.

Employee may occasionally be exposed to extreme cold or hot weather conditions.

A normal work week is 40 hours (5 days a week). Must be willing to work additional hours when mission requires.:

Must be able to climb up and down ladders and stairs, as well as bend, twist, and squat for prolonged periods.

## **PHYSICAL ACTIVITIES:**

Work requires sitting, standing, walking, climbing, bending and routine lifting of equipment and boxes in an office environment.

Medium work. Exerting up to 50 pounds of force occasionally, and/or up to 30 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.

The worker is required to have close visual acuity to perform an activity such as: preparing and analyzing data and figures; transcribing; viewing a computer terminal and extensive reading.

Must be able to function in office environment in a stationary position for extended periods of time

**\*IN ADDITION TO APPLYING ONLINE, ALL INTERESTED INTERNAL APPLICANTS MUST ALSO APPLY BY SUBMITTING A JOB INTEREST FORM. \*\***

**Send all Resumes & applications to: [sara@fontaineconsulting.net](mailto:sara@fontaineconsulting.net)  
[www.fontaineconsulting.net](http://www.fontaineconsulting.net)**